# Estimate

A price quote for a job or order, before the work starts.

Estimate no.

Date

Valid until

PREPARED BY (YOUR BUSINESS AND CONTACT)

PREPARED FOR (CUSTOMER AND SITE ADDRESS)

PROJECT / JOB DESCRIPTION

| ITEM / SERVICE | QTY | RATE | AMOUNT |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

TERMS, EXCLUSIONS AND TIMELINE

Subtotal

Tax

**Estimate total**

## ACCEPTANCE

To go ahead, sign below and return a copy. Prices are valid until the date shown above.

ACCEPTED BY (NAME)

SIGNATURE

DATE